



South LA All In: Good Jobs Healthy Communities

Request for Proposals: Compliance Specialist

Release Date: January 15, 2025

Amendment I: March 6, 2025

**Amendment Purpose: Re-open
RFP bidding period from
3/6/2025 to 3/28/2025**

I. BACKGROUND

The Coalition for Responsible Community Development (CRCD) was recently awarded a \$20 million Community Change Grant from the U.S. Environmental Protection Agency (EPA). This award will support the “South LA All In: Good Jobs, Healthy Communities” (GJHC) initiative, an expansion of local efforts to tackle historic environmental pollutants while creating good jobs for South Los Angeles residents.

CRCD serves as the lead for this initiative with Los Angeles Trade Technical College as the statutory partner. Additional partners include: Amity Foundation, Community Coalition, City of Los Angeles Economic & Workforce Development Department, Los Angeles County Development Authority and Los Angeles Department of Public Health.

The South LA All In: Good Jobs, Health Communities initiative will provide workforce development training to 460 South LA residents in the fields of Lead Abatement, Welding, Hybrid & Electric Vehicle Maintenance and Weatherization. In addition, over 600 South LA homes will be abated for lead contaminants in paint, improving the health of over 2,000 South LA residents.

CRCD is seeking an experienced and qualified independent consultant to service as a Compliance Specialist for the initiative. The Compliance Specialist will ensure that CRCD and its partners adhere to all applicable regulations, laws and policies as required by the EPA and Federal government.

II. ORGANIZATION DESCRIPTION

CRCD is a place-based, community development corporation with a mission to better sustain, coordinate, and improve local planning, development, and community services that address the needs of low-income and working-class residents and small businesses in South Los Angeles. CRCD was founded in 2005 by a group of South LA community leaders who came together to create more equitable opportunities for South LA residents and to advance neighborhood revitalization efforts.

To operationalize its mission, CRCD uses a neighborhood-based community development approach. This means CRCD has a long-term commitment to improve the quality of life in its service area, cultivate meaningful ties to local residents, businesses, community-based organizations, and other neighborhood institutions, respectfully uplift local history and continue a collaborative approach to supporting the community’s vision for the future.

CRCD collaborates with diverse array of partners including community residents, local businesses, community-based organizations, educational institutions, local, State and Federal government, national affiliates, the justice, child-welfare and homeless services systems, foundations, corporations, donors, and others.

CRCD achieves its mission and vision by providing the following continuum of services:

YOUTH DEVELOPMENT -- CRCD offers education, workforce development, leadership development, community service opportunities, occupational training, and job placement for youth age 16-24, based on best practices. CRCD is focused on low-income youth - primarily Black and Latino - with the greatest barriers to employment: youth involved in the foster care and justice systems, youth experiencing homelessness, and youth who have been kicked out or pushed out of the traditional school system. CRCD offers an alternative high school program at CRCD Academy, which features dual enrollment in college and intensive case management and is located on campus at LA Trade Technical College.

HOUSING & SUPPORT SERVICES -- Ruth’s Place, named after CRCD co-founder Ruth Teague, is CRCD’s drop-in center for homeless youth. Ruth’s Place helps meet basic needs for youth ages 18-24, and provides linkages to housing resources and support services. CRCD serves as the lead agency for the Coordinated Entry System (CES) for Youth to improve the coordination of homeless youth service providers in South LA (SPA 6), thanks to new resources from LA Homeless Services Authority.

REAL ESTATE & ECONOMIC DEVELOPMENT -- CRCD develops affordable housing and permanent supportive housing for low-income and vulnerable populations. With real estate partners, CRCD developed/owns 600+ units

of affordable housing in South LA, including set asides for youth age 16-24 experiencing homelessness or severe housing instability. CRCD also engages in economic development work, which has provided resources to and leveraged the power of Vernon-Central small businesses for over 10 years. CRCD helped establish a business improvement district on historic Central Avenue, and launched a business census and anti-displacement strategy along Washington Boulevard, where local businesses are threatened by displacement.

WORKFORCE Development – CRCD has operated a City-funded WorkSource Center since 2014, which helps local residents, age 18 and older to find jobs, while also helping businesses recruit workers. The WorkSource Center is located on campus at LA Trade Technical College, with a focus on vulnerable populations such as individuals with a criminal record. Our on-site Financial Opportunity Center (one of only two in Los Angeles, and the only one in South LA) offers best-practice, one-on-one financial coaching.

SOCIAL ENTERPRISE -- CRCD Enterprises is a separate business venture providing employment opportunities for local youth in three lines of business: painting, urban infrastructure, and facilities maintenance.

III. DELIVERABLES

The selected consultant will be responsible for the following scope of work:

- Review and create a compliance matrix of all applicable rules, regulations, laws, policies, terms & conditions as required by the EPA, Federal government or other applicable agencies as it relates to the implementation of CRCD's GJHC initiative.
- Setup internal monitoring systems to monitor and report compliance with all applicable rules, regulations, laws, policies, terms & conditions as required by the EPA, Federal government and/or other applicable agencies as it relates to the implementation of CRCD's GJHC initiative.
- Setup internal monitoring and reporting systems to ensure compliance with Davis-Bacon prevailing wage and Build America Buy America domestic sourcing requirements.
- Develop and deliver training for relevant CRCD and partner staff on compliance requirements.
- Conduct regular internal monitoring to identify, investigate and report compliance issues and violations.
- Work closely with CRCD leadership to provide guidance on management of compliance requirement and issues.
- Setup systems and maintain detailed records of compliance policies, procedures, activities, issues, corrective actions and regular monitoring.
- Conduct regular desk audits of subrecipient partners.
- Prepare and file compliance or other reports as required by all applicable and relevant agencies.

IV. TIMELINE

Project will start April 14, 2025 and will end July 31, 2027.

V. FUNDING

Submitted quotes shall not exceed \$120,000 over a 28-month period. All quotes must include a detailed budget and justification for all costs associated with this project. Costs must detail all components of the project. CRCD reserves the right to tie payment to receipt of deliverables.

VI. SELECTION CRITERIA

This is a competitive and open request for proposals. Proposals will be evaluated utilizing the following criteria:

- Overall experience and track record.
- Proven and relevant subject matter expertise.
- Experience with monitoring compliance with Federal grants.
- Cost effectiveness.
- Availability for in-person desk monitoring and audits.

Contractors must be eligible to receive federal funding in order to be considered for this opportunity. This proposal is funded partially or in whole with federal funding and, as such, contractors are subject to the non-procurement debarment and suspension regulations outlined by the federal government. Contractors that have an active exclusion record in SAM because they have been declared ineligible on the basis of statutory or other regulatory procedures will not be considered for this proposal.

VII. SUBMISSION INSTRUCTIONS

- A. To respond to this Request for Proposals, interested parties must submit the documents below to CRCD_RFP@coalitionrcd.org
 - Statement of Interest
 - Organizational Statement and History
 - Organizational Leadership and Biographies
 - Resume of Relevant Experience
 - Proposed Budget
- B. All proposals must be submitted via email in one, single PDF file by March 28th, 2025
- C. Any follow-up questions may be directed to Kenta Estrada-Darley, Chief Community Innovation Officer at kestrada-darley@coalitionrcd.org